

Jennifer Allerding, Superintendent Charlene Parkinson, Treasurer Cindy Parrott, Student Services Director Melisa Watters, Director of Instruction

GALION CITY SCHOOLS NOTICE OF CERTIFIED POSITION OPENING 2023-2024 CONTRACT YEAR

Date of Posting: May 10, 2023 Deadline for Applicants: May 19, 2023

Description of Position: Intervention Specialist

Qualifications for position:

- 1. K-12 Intervention Specialist
- 2. CPI Certification or ability to obtain

Duties:

- 1. Meets and instructs assigned classes in the locations and at the times designated.
- 2. Prepares for classes assigned, and shows written evidence of preparation upon request of immediate supervisor.
- 3. Employs a variety of instructional techniques and instructional media in daily lessons utilizing provided/selected curriculum.
- 4. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- 5. Maintains accurate, complete, and correct records as required by law, district policy, and administrative regulations.
- 6. Takes on all roles of an Intervention Specialist, which is not limited to, but includes compliancy with special education law and implementation of appropriate behavioral strategies.
- 7. Assists the administration in implementing all policies and rules governing student life and conduct, and, for the classroom, develops reasonable rules of classroom behavior and procedure, and maintains order in the classroom in a fair and just manner.
- 8. Works collaboratively in creating and sustaining an integrated classroom to provide services to students.
- 9. Provides an educational program for students as defined in the students Individualized
- Education Program (I.E.P.) and maintains data that is relevant to their individual goals as outlined on their IEPs.
- 10. Monitors the progress of his or her entire caseload, maintains compliant records and communicates with parents and teachers.
- 11. Attends and participates in ongoing training sessions/professional Development in the areas needed for the assigned caseload.
- 12. Directs and manages all aides for the purpose of providing an effective classroom program and addressing the needs of individual students.
- 13. Works collaboratively in creating and sustaining opportunities for students to participate in regular classroom educational settings.
- 14. Uses specifically designed instruction that includes multi-sensory approaches and all learning styles.
- 15. Other duties as assigned by administration.

Salary and Benefits:

Per salary schedule as adopted by the Galion City Schools Board of Education

Internal Candidates:

Please send e-mail of interest to

Cindy Parrott: parrott.cindy@galionschools.org

External Candidates

Please complete and submit a letter of interest, certified application, resume and references to: <u>human.resources@galionschools.org</u>